

Job Code	CHN- SG 21-01
Position	<u>Staff Accountant I – Cost/Decision Support</u>
Organization	Caterpillar India Engineering Solutions Private Limited
Nature of business	Engineering Services, Centre of Excellence,
Qualification	Graduate plus CMA qualified.
Place of Posting	Thiruvallur/Chennai Tamil Nadu
Salary Offered	Up to INR 16.0 Lac per annum
Nature of job	Permanent
Job Description (Synopsis)	Hardcore factory accounting. Management Information System -MIS, Business Planning, Budgeting, Product Costing, Inventory Accounting, Cost & Profitability Analysis, Decision Support,NPI etc.
Desired Experience	5-6 years of post-qualification experience in MIS reporting, business planning, capital management, cash flow, Cost accounting and inventory accounting preferably in a reputed manufacturing environment.
Desired Skills	Effective communications skills and exposure in MS-office, worked in SAP environment (FI, CO & MM module). Hands on experience in Financial Analytics Tool (Power BI, Tableau etc).
Last date of Application	30-07-2022
Email	APAC_Recruitment_Support@cat.com

Note: -Please mention job code on the mail subject.

[Detailed Job Description](#)

Job Summary Perform staff accounting functions that support Centre of excellence business processes and gain experience with Caterpillar accounting practices.

JOB DUTIES: From the outset, incumbent will be expected to be a contributing performer, doing staff level accounting work that supports business processes.

Additionally, this position will:

- **Gain an understanding of Caterpillar’s business and accounting practices, systems, and procedures.**
- **Learn and develop skills which result from the practical application of basic accounting knowledge, and**
- **Provide assistance to a project team or others in the work group.**

Accountants will be exposed to a variety of accounting functions and will accomplish a high level of compilation and basic analysis work, reviewing clerical input and generating reports. The accountant identifies relevant data and data sources, gathers and analyses the information, and provides feedback. Typically, decisions will impact relatively low risk issues and will be reviewed by a supervisor. A supervisor will direct work, but this position does not require close supervision to be effective.

Possible areas of responsibility are varied, including:

- **Cost system maintenance**
- **Normals & machine rate development**
- **Abnormals identification & reporting**
- **Prime product and/or component cost monitoring & analysis**
- **Operations and/or product group budgeting and expense analysis**
- **Capital expenditure forecasting and reporting**
- **Standard and current cost grievance resolution**
- **Support management with analysis for decision making in various projects and cost reduction programs**
- **New product Introduction (NPI) comprehensive support which includes determining discounted cash flow (DCF) and Internal rate of return of different projects**

The variety of accounting tasks ranges from low to medium complexity. Interaction outside the workgroup is typically with peers. As the Accountant gains experience, he/she will develop a technical understanding of more complex accounting issues and expand their decision-making capability.

Accountants will continuously learn through training and experience. Learning at this level will focus on methods, processes and systems applied to accounting, developing communications skills and building knowledge of Caterpillar's businesses, products, suppliers and customers.

BACKGROUND/EXPERIENCE:

- **Requires a certified accountant (CMA) with college degree in accounting and 5-6 years of experience in accounting preferably in a manufacturing environment.**
- **Good accounting background, thorough knowledge of accounting flow and related methods of recording in the General Ledger and knowledge in SAP environment (FI, MM & CO Module).**
- **Effective communications skills and a good understanding of computer systems especially in MS-Office and Financial Analytics Tool (Power BI, Tableau, Power Apps. etc.).**
- **Must demonstrate strong leadership, initiative, inter-personal skills and the ability to communicate effectively.**