



COMPTON BUSINESS SUPPORT SERVICES PRIVATE LIMITED

GSTIN : 33AADCC3595J1ZJ

CIN : U72200TN2008PTC067522

Requirements

(A)

NOTICE
BOARDS

17/9/2022

Candidates Interested in building a career in Accounts & Finance

Job Description:

Preparing and maintaining accounts and management reports.

Position:

Senior Accounts Executive

Desired Candidate Profile:

- The candidate should have excellent reading, writing and speaking skills in English
- Should be conversant with accounting rules and standards
- Should have basic knowledge in Tally
- Should have excellent knowledge of MS-Office including vlookup and pivot table

Experience:

- Fresher's or around 1 year of similar experience

Knowledge:

- Working knowledge of Microsoft Office
- Working knowledge of Tally

Academic qualification

- ICWA Qualified

Work timing : 9 am to 6 pm Indian time (Monday to Friday)

Contact details:

Mr.Sunil Radhakrishnan

Manager - HR

New no: 10 Old No: 23, Sri Dwaraka, Umayal Road, Kilpauk, Chennai 600010.

Phone: +91 73055 34443 Email: cbss.compton@yahoo.in

Website: <http://comptongroup.com>



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Company Profile

Compton Business Support Services Pvt. Ltd. (CBSS), Chennai, a fully owned subsidiary of Compton Group, which is based in Swansea UK.

Compton Group is the trading name of various companies under the control of the Swansea based Ballard Family. Compton Group was founded in the early 1950s.

Compton Group's activities are based mainly around property development and investment with off shoot businesses set up over the years. Since 1987 a sizeable portfolio of ground rent investments has been built up, which in turn led to insurance broking and flat management businesses being established.

Compton Group activities

- Commercial and residential developments
Shotwick Solar Park was developed by We-Link Energy and Compton group. Producing 72.2 MW per year and spread over 250 acres, this solar farm is the largest in the UK.
- Ground rents – we have around 55,000 properties for which we collect ground rents
- Insurance broking
- Residential block management – around 2500 units and 283 blocks
- Trading in Ceramic tiles – imported from Europe
- Business process & accounts outsourcing
- Tourism

CBSS provides support to almost all of the back office and accounting functions of the group.

Further details can be obtained from our website.

Website: <http://comptongroup.com>