

Rane Holdings Limited



29 July 2022

Job Description Form – CMA Industrial Trainee

Company	Rane Group	Division	Rane Holdings Limited
Function / Department	Corporate Finance	Location	Rane Corporate Centre 'Maithri', 132, Cathedral Road Chennai - 600086
Qualification	CMA Inter	Experience	Not applicable
Stipend	Rs. 12,000 p.m	Job Title	Industrial Trainee
Reporting To	Shankar V	Title	Manager
Duration	12 - 15 months	Hiring Contact	Abilash C S Cs.abilash@ranegroup.com 044 42292430
Indicative Responsibilities	<ul style="list-style-type: none">• Payables Management – Accounting & verification of supplier invoices, processing payments to vendors, reconciliation of creditor balances, TDS accounting.• Receivables Management – Sales invoice verification, collection accounting, reconciliation of debtor balances.• Fixed Asset accounting – Capitalisation of fixed assets, maintenance of asset register, physical verification of fixed assets.• Excise / Service tax / Sales tax – Availment of input tax credit, computation of tax liability, reconciliation of balances with General ledger, assist in preparation and filing of monthly tax returns.• Payroll processing - Income tax computation for employees, assist in preparation and filing of quarterly tax returns, issue of form 16.• Tracking of fixed expenses against budget and carrying out variance analysis, product cost computation and product profitability analysis.• Assist in preparation of various schedules and notes related to submission of financial statements to auditors for the review of quarterly and annual accounts.		
About Rane Group	Headquartered in Chennai, India, Rane Group is engaged primarily in manufacturing auto components for well over five decades. Rane Group is a preferred supplier to major OEMs in India and abroad. Through its group companies, it manufactures Steering and Suspension systems, Friction materials, Valve train components, Occupant safety systems, Die-casting products and provides IoT-enabled platform solutions. Its products serve a variety of industry segments including Passenger Vehicles, Commercial Vehicles, Farm Tractors, Two-wheelers, Three-wheelers, Railways and Stationery Engines. For more details, please visit www.ranegroup.com		

for Rane Holdings Limited


Prashant Sree K

Assistant General Manager – Human Resource