

5<sup>th</sup> September 2022

To  
The Administrative Officer  
The Institute of Cost Accountants of India  
Egmore  
Chennai – 600008

Dear Sir,

**Sub: Requirement of ICWAI Inter Qualified candidate for our Company**

There is a vacancy for 'Commerce Graduate with ICWAI Inter Qualified' person in our Company – SPIC. The location will be at our Principal Office in Chennai. The details of Job Requirement and other details are enclosed.

Please arrange to put this requirement in your esteemed Institute website for the benefit of candidates.

Candidates shall mail their resume to following email ids:

**prembabu@spic.co.in**

**k.subhalakshmi@spic.co.in**

**balasubramanian.m@spic.co.in**

For **Southern Petrochemical Industries Corporation Ltd,**



**Authorised Signatory**

**Southern Petrochemical Industries Corporation Limited**

(CIN : L11101TN1969PLC005778)

REGISTERED & CORPORATE OFFICE : SPIC House 88 Mount Road, Guindy, Chennai 600 032 India  
Phone : +91 (44) 22350245 | Fax : +91 (44) 22352163 | Email : spiccorp@spic.co.in | www.spic.in

**Job Description & Other Requirements:**

<b>Job Description</b>	<b>Routine Accounting Functions like Preparation of JV, Debit / Credit Notes, Invoicing, Billing &amp; Related Reconciliations</b>
	<b>Bank Reconciliations</b>
	<b>Vendor / Customer Reconciliations</b>
	<b>Statutory Compliances – TDS, GST, etc.</b>
<b>Qualification</b>	<b>B. Com with ICWA Inter Completed</b>
<b>Experience</b>	<b>1 to 2 Years Industry experience desirable</b>
<b>Computer Skills</b>	<b>Should be well versed in MS Office packages like Excel, Word &amp; Power point; Exposure in SAP is desired but not mandatory.</b>
<b>Gender</b>	<b>Male only</b>
<b>Communication</b>	<b>Read / Write / Speak in Tamil &amp; English</b>
<b>Posting Location</b>	<b>Principal Office at Chennai</b>
<b>Position Offered &amp; Annual Package</b>	<b>As per Company Norms</b>
<b>Expectation</b>	<b>Should perform the assigned job with dedication &amp; accuracy; Deliver within the timeline.</b>
	<b>Only Chennai based Candidates required</b>

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