



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory Body under an Act of Parliament)

SOUTHERN INDIA REGIONAL COUNCIL

'CMA BHAWAN' # 4, Montieth Lane, Egmore, Chennai - 600 008. Phone : 2855 4443, 2855 4326.
Fax : 091-44-2855 4651 Email : sirc@icmai.in Website : www.icmai.in / www.sircficmai.in

TENDER NOTICE

Ref: SIRC/AC AMC/09/2022

September 13, 2022

Sub: Servicing & Maintenance of Air conditioner

Reputed Organisations, experienced in the field of Servicing & Maintenance of Air Conditioners are invited to offer their Contractual Annual Rate for servicing and Maintenance of the following at SIRC of ICAI, No.4, Montieth Lane, Egmore, Chennai 600 008.

Sl. No.	Particulars	No. of Air conditioner
1.	Hitachi / Panasonic	8 nos.

TERMS & CONDITIONS OF CONTRACT

SERVICE & MAINTENANCE:

1. All Air conditioner under contract must be serviced one time in each of the quarter of the year of the AMC
2. In addition to the above, servicing of the AC under contract is to be provided as per requirements
3. AMC excludes spare parts and any wear & tear occurred during AMC period, actual cost of the spares will be reimbursed by submitting original bill.
4. All liabilities of the deployed system engineer(s) is/are to be borne by the selected Tenderer including behavioral aspect of the deployed personnel.

PERIOD OF CONTRACT:

One year, commencing from the date of acceptance of the Contract

PAYMENT:


1. The contracted rate will remain firm and valid till the completion of the contract period. No request for revision of the contracted rate under any circumstances is entertained.
2. Payment for the bills will be released through cheque after deducting all applicable taxes
3. Mode of payment – 50% of Payment will be released at the time of issuing the order and remaining 50% will be after six months.

CEASATION OF THE CONTRACT:

- a) In case of unsatisfactory performance at the discretion of the authorities, the institute reserves the right to cancel the AMC at any point of time underwritten intimation.
- b) In case the selected tenderer desires to terminate AMC for any reason whatsoever, intimation in writing is to be provided well in advance (not less than one month) and service is to be provided till alternative arrangement can be made. For physical inspection of the systems, please contact **Shri B.Surendran, Asst. Admn. Officer / Shri Deepak S, Dy. Superintendent during office hours of any working day.**

Sealed Quotation in the business letterhead of the Tenderer, signed and stamped, subscribed with 'RATE FOR AMC of AIR CONDITIONER' is to be submitted in the Office of SIRC of ICAI, No.4, Montieth Lane, Egmore, Chennai 600 008 on or before 28th September 2022 (Up to 5.00 pm.)

The Institute is not bound to accept the Lowest Tender and reserves the right to cancel any or all the Tenders without assigning any reason thereof.


P. BALAMURUGAN
ASST. DIRECTOR