

Finance & Accounts

Job Title: Executive	Based at Chennai. Travel mandatory
Department: Finance & Accounts	Reports to Founder
Direct Reports: Junior Executives	Experience: Up to 4 years in Finance & Accounts Dept of Manufacturing Company / CA Firm
Required Qualification: B. Com/M. Com 1st class/CA/ICWA Inter	Preferred Qualification: CA/ICWA
Trainings: Training in the area of required knowledge would be an added advantage.	
Core Competencies: <ol style="list-style-type: none"> 1. Sincerity 2. Adaptability 3. Ownership 4. Commitment 5. Team Work 	Functional Competencies: <ol style="list-style-type: none"> 1. Good understanding of concepts of accounting and taxation 2. Efficient in tally and other accounting applications 3. Good Communication and interpersonal skills 4. Technology awareness
Knowledge: <ol style="list-style-type: none"> 1. Good knowledge of Concepts and Principles of Accounting and Taxation (TDS, GST, etc) and Financial & Commercial Aspects 2. Good knowledge of MS Excel, and MS Word. Knowledge of other Accounting software, MS-Access, and ERP would be an added advantage. 	
Job Purpose: Handling corporate consulting assignments related to accounting and finance and assisting clients in strengthening their accounting books and internal procedures	
Area & Responsibility	

Analyse Accounting practices Prepare P&L, BS, and Cash Flow Financial Control Bank Reconciliation	Assistance in Taxation Matters Miscellaneous Sub-Functions Flag Monetary Slippages MIS Report
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Send your CV to punit@apaarr.com