



TO  
THE SECRETARY,  
ICmai-SIRC,  
CMA BHAVAN,  
No.04, Montieth Lane, Egmore,  
Chennai- 600008.



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**VACANCIES**

POSITION	<b>SENIOR ACCOUNTS EXECUTIVE</b>
QUALIFICATION	CA (INTER), CMA (INTER)
No of Open Position	1
EXPERIENCE	1- 3 YEAR
JOB DESCRIPTION	<ul style="list-style-type: none"> <li>● We are currently seeking a skilled and motivated CA inter/CMA Inter with atleast 1-2 years of experience in GL review, handling a small team. Proficiency in using accounting software and MS Office applications.</li> <li>● Will be responsible for ensuring accurate and timely financial transactions, maintaining financial records.</li> <li>● Sound knowledge in GST/Companies Act laws, rules, and regulations.</li> </ul>

POSITION	<b>Junior Accounts Executive</b>
QUALIFICATION	B.com, M.com
No of open position	2
EXPERIENCE	1 YEAR IN ACCOUNTING FIELD
JOB DESCRIPTION	<ul style="list-style-type: none"> <li>● We are currently seeking a skilled and motivated B.com/M.com with at least 1 year of experience in P2P/Accounts Payable Process along with GST/TDS Compliance.</li> <li>● Sound knowledge in Accounting, TDS, GST/Companies Act laws, rules, and regulations. Article-ship Completed/CA intermediate Discontinued Candidates are also eligible</li> </ul>

POSITION	<b>Accounts Executive for US client</b>
QUALIFICATION	B.com, M.com with US accounting experience (mandatory)
No of open position	1
EXPERIENCE	1 YEAR IN US accounting experience (mandatory)
JOB DESCRIPTION	<ul style="list-style-type: none"> <li>➤ We are seeking a highly motivated and detail-oriented individual with excellent Communication to join our team as an Accounts Executive. The candidate will work closely with senior accounting staff to support various accounting functions, including but not limited to, financial reporting, accounts payable/receivable &amp; general ledger maintenance. This position offers an excellent opportunity for growth and professional development in the field of accounting.</li> </ul>

Regd. Office : 1003, Mantri Tranquil, Kanakapura Road, Gubbalala, Bangalore – 560 061.  
Chennai Office : 8/1 , First & Second Floor, 12<sup>th</sup> Avenue, Ashok Nagra, Chennai – 600 083.  
Email : [enquiries@iraiseconsultants.com](mailto:enquiries@iraiseconsultants.com) | Website : [www.iraiseconsultants.com](http://www.iraiseconsultants.com).

POSITION	<b>Qualified CA / CMA</b>
EXPERIENCE	10 Years of experience, excellent communication & practice experience
JOB DESCRIPTION	<p>The role will be to build Growth Platform where we will engage early-stage companies to scale them up.</p> <p>Key responsibilities in this will be:</p> <ul style="list-style-type: none"><li>a. Evaluate, qualify, and onboard new clients</li><li>b. Study client information, do market research to prepare Pitch decks, Business plans, etc</li><li>c. Pre-CFO role with clients as head of finance</li><li>d. Prepare the clients to raise funding</li><li>e. Coordinate with potential investors and clients to close funding</li><li>f. Support clients in Due Diligence.</li></ul> <p><b>Qualified Women Candidates who have career break could also be eligible for this position.</b></p>

*V. Jay*

