



THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory Body under an Act of Parliament)

SOUTHERN INDIA REGIONAL COUNCIL

'CMA BHAWAN' # 4, Montieth Lane, Egmore, Chennai - 600 008. Phone : 044 - 2855 4443, 044 - 2855 4326.
Email : sirc@icmai.in Website : www.icmai.in / www.sircoficmai.in

TENDER NOTICE

Ref: SIRC/ Organizing Event Management/01/2024

January 8, 2024

Sub: Quotation for Stage setup, LED Backdrop and Videography

Reputed Organizations, experienced in the field of Organizing Stage setup, LED Backdrop and Videography for Conducting Program at Vani Mahal, T.Nagar, Chennai – 600 017 on February 1st, 2024 Invited to offer their quote at SIRC of ICMAI, No.4, Montieth Lane, Egmore, Chennai 600 008.

TERMS & CONDITIONS OF CONTRACT:


- 1 Stage LED Backdrop should be arranged for the programs at Vani Mahal, T.Nagar, Chennai – 600 017 between 3.00 P.M and 8.00 P.M.
 - Welcome banner Printing & Framing (10x8 1 No)
 - Standee Banner Printing & Framing (3x6 – 1 No)
 - Stage LED as Backdrop (25x12)
 - Stage Side Wing LED (8x6 -2 No)
 - 4Ft Stand for Side LED
 - Generator Hire & Diesel Charges
 - Audio System
 - VIP Chairs on Dias
 - Photography & Videography
 - Valet Parking Drivers
 - Other Equipments

- 2 Bills will be settled after completion of the event with full satisfaction of the competent authority
- 3 Payment for the bills will be released through cheque after deducting all applicable taxes
- 4 In case of unsatisfactory performance, at the discretion of the authorities, the institute reserves the right to cancel the contract at any point of time underwritten intimation.
- 5 In case the selected tenderer desires to terminate the contract for any reason whatsoever, intimation in writing is to be provided well in advance.

Please Contact **Shri B.Surendran, Asst. Admn. Officer / Shri Deepak S, Dy. Superintendent** during office hours of any working day.

Sealed Quotation in the business letterhead of the Tenderer, signed subscribed with '**QUOTE FOR PROGRAM ON 01.02.2024**' is to be submitted in the Office of SIRC of ICAI, No.4, Montieth Lane, Egmore, Chennai 600 008 or through mail (sirc@icmai.in / bsurendran311@gmail.com) on or before January 30th , 2024, (Up to 5.00 pm.)

The Institute is not bound to accept the Lowest Tender and reserves the right to cancel any or all the Tenders without assigning any reason thereof.


P. Balamurugan
Asst. Director