

**6th May 2024**

**We are looking for Finance Manager to be based at our Chennai Office.**

**Job description:**

- Manage all financial operations including Banking, Budgeting, Cost accounting, inventory accounting, and revenue recognition.
- Coordinate and direct the preparation of the budget and financial forecasts and report variances.
- Analyze financial data and communicate monthly metrics and financial results compared with budget/forecast to identify areas for efficiencies, cost reduction, and other opportunities
- Excellent technical knowledge of financial systems, accounting, and business processes
- Prepare and publish timely monthly financial reports.
- Coordinate the preparation of regulatory reporting.
- Research technical accounting issues for compliance.
- Support month-end and year-end close processes.
- Stakeholder management.
- Debt management and collection.
- Ensure quality control over financial transactions and financial reporting.
- Develop, document, and monitor business processes and financial policies to maintain and strengthen internal controls.
- Supervise and prepare income statements.
- Additional duties as necessary – Treasury ,Product Costing, MIS, Financial Analysis

**Knowledge and professional background:**

1. CA / ICWA must with Graduation.
2. 12 to 18 yrs. experience in Managing Finance from Manufacturing industry preferred
3. Strong understanding of Finance practices.
4. Thorough knowledge of accounting principles and procedures
5. Experience with creating financial statements
6. Experience with general ledger functions and the month-end/year end close process
7. Excellent accounting software user and administration skills

### **Additional Skills:**

1. Excellent communication, clear oral and written skills, effective questioning and active listening.
2. Develop and prepare key data and presentation material & PPT
3. Account receiving and Accounting application skills
- 4.

### **Role Credentials**

1. Role : Finance Manager
2. Reporting to : Chief Executive Officer
3. No of Position : 1 No

Interested candidates can share their profiles to [jeva.lakshmi@mainetti.com](mailto:jeva.lakshmi@mainetti.com)