



# THE INSTITUTE OF COST ACCOUNTANTS OF INDIA

(Statutory Body under an Act of Parliament)

## SOUTHERN INDIA REGIONAL COUNCIL

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### TENDER NOTICE

Ref: SIRC/ Coffee & Biscuits/08/2024

August 14, 2024

#### Sub: Quotation for Supply of Tea, Coffee & Biscuits

Reputed Cafeteria, experienced in the field of Supply of Tea / Coffee & Biscuits are invited to offer their quote for supply of Tea, Coffee with Biscuits to the participants of **Pre Placement Orientation Program (PPOP) (From 09.09.2024 to 18.09.2024)** and **Industry Orientation Training Program (IOTP) (From 23.09.2024 to 04.10.2024)** will be held at SIRC-ICMAI, No.4, Montieth Lane, Egmore, Chennai 600 008.

#### TERMS & CONDITIONS OF CONTRACT


1. Tea / Coffee & Biscuits should provide to Participants of **Pre Placement Orientation Program and Industry Orientation Training Program (IOTP)** Candidates.
2. Supply of Coffee, Tea & Biscuits should be given on **(From 09.09.2024 to 18.09.2024) and (From 23.09.2024 to 04.10.2024)**.
3. Minimum guarantee for Tea, Coffee (100 Nos) & Biscuits (20 Packets).
4. Bills will be settled after verification by the competent authority.
5. Payment for the bills will be released through cheque or NEFT after deducting all applicable taxes.

6. In case of unsatisfactory performance, at the discretion of the authorities, the institute reserves the right to cancel the contract at any point of time underwritten intimation.
7. In case the selected tenderer desires to terminate the contract for any reason whatsoever, intimation in writing is to be provided well in advance.

Please contact **Shri B.Surendran, Asst. Admn. Officer / Shri Deepak S, Dy. Superintendent** during office hours of any working day.

Sealed Quotation in the business letterhead of the Tenderer, signed subscribed with 'Quote FOR TEA, COFFEE AND BISCUITS' is to be submitted in the Office of SIRC of ICMAI, No.4, Montieth Lane, Egmore, Chennai 600 008 or through mail ([sirc@icmai.in](mailto:sirc@icmai.in) / [bsurendran311@gmail.com](mailto:bsurendran311@gmail.com) ) on or before **September 04<sup>th</sup>, 2024** (Upto 5.00 pm.)

The Institute is not bound to accept the Lowest Tender and reserves the right to cancel any or all the Tenders without assigning any reason thereof.

  
P. Balamurugan  
Asst. Director