

KOLANJIVEL & ASSOCIATES, CHARTERED ACCOUNTANTS



16.05.2026

To:

The Chairman,
The Institute of Cost Accountants of India,
No: 4, CMA Bhavan, Montieth Lane,
Egmore, Chennai - 600008.

Sir,

Sub: CMA Trainee Vacancies.

We have vacancies for CMA Trainee in our office. Candidates having Good Knowledge in MS-Office applications, Tally, Zoho, E-Freight ERP, Mygate will be given preference. The candidate will get immense exposure to the following areas.

1. Statutory Audit - Corporate & Non Corporate.
2. Tax Audits.
3. GST – Registration, Monthly Filing, Annual compliance, Audit and Refunds.
4. Foreign Direct Investments and FEMA & RBI compliances.
5. Maintaining Proper books of accounts.
6. Incorporation of New company (All ROC Filings).
7. Legal advice and compliances to Corporates.
8. Various License for all the startups (Including Factory License).
9. Various legal drafting for business.
10. Company Secretarial Practice.
11. Business Planning Report and Other Management Reporting.
12. Bank Audit (Statutory Audit, Concurrent Audit, Stock Audit & Revenue Audit)
13. GST and Income Tax litigation (Appeals)
14. Budget Preparation and Financial Analysis.
15. Section 8 Company legal compliance
16. Corporate Social Responsibility legal compliance.
17. HR & CE Temple Accounting, Tax Filings and other legal compliance.
18. Project Finance and Compliance

Interested candidates may contact through mobile or forward the resume to the mail id and mobile number mentioned below.

Thanking you,

**For Kolanjivel & Associates,
Chartered Accountants,**



**CA.Kolanjivel.V
M.Com., FCA., FCMA., ACS., LL.B.,
Proprietor**