

JOB DESCRIPTION

Manager – Accounts

Position	Manager – Accounts	Location	Egmore, Chennai
Experience	8–12 Years	Qualification	CA / CMA (ICWA) / MBA-Finance

We are seeking an experienced and dynamic Manager – Accounts to lead our accounting team in Chennai, with a strong background in accounting, finance and management, ideally with exposure to the Leather industry.

Key Responsibilities

- Prepare and analyze Balance Sheet, P&L, Cash Flow and other financial reports.
- Prepare monthly MIS reports and financial analysis for management.
- Prepare budgets; ensure financial statements meet schedule.
- Prepare Advance Tax working and quarterly consolidated statements.
- Coordinate with CA office/auditors for finalization of accounts and statutory matters.
- Handle banking activities; coordinate with bank officials for documentation.
- Review sales, purchase and expense vouchers for proper accounting.
- Review/monitor TDS-TCS compliance, monthly returns and payment schedules.
- Coordinate with CA/GST consultant for GST compliance, filing and GSTR-2B reconciliation.
- Monitor EPF/ESI monthly returns and payments.
- Conduct customer and supplier ledger reconciliation.
- Obtain quarterly customer account confirmations; resolve discrepancies.
- Ensure compliance with accounting standards, tax laws, statutory requirements and company policy.
- Provide financial information/insights to management for decision-making.

Requirements

- CA / CMA (ICWA) / MBA – Finance preferred.
- 8–12 years of relevant experience in Accounts & Finance.
- Leather / Shoe Trading industry experience an added advantage.
- Strong knowledge of accounting principles, taxation and statutory compliance.
- Good working knowledge of Tally Prime and MS Excel.
- Experience in GST, TDS/TCS, EPF/ESI, Advance Tax, Banking and MIS.
- Experience coordinating with CA offices, auditors, tax consultants and banks.
- Strong analytical, problem-solving and decision-making skills.
- Good communication and interpersonal skills; ability to lead a team and work independently.

What We Offer

- Competitive salary and benefits package
- Opportunity to work with a dynamic and growing company
- Professional development and growth opportunities

Contact Details:

Email id – nmvasa@imcvasa.in

Mobile no - +91 98848 48972

Authorised Dealers & Stockist :



Head Office : #34/123, Dugar Towers 2nd Floor
Marshall's Road, Egmore, Chennai -600 008
E-mail : admin@pritisales.in / info@pritisales.in
Ph : 044-4266 1403 / 4555 8608 / 8609

Ware House :

No:63, Sidco Industrial Estate, Sipcot, Ranipet - 632 403. Ph:246 168
New No.1868 Old No.114/1 And 111/1 Bhangi Shop To Venkatasamuthiram Road
Labbai Mankuppam Thuthipattu, Tirupathur Tamilnadu 635811
No.3/1, Jalal Road Extension, Malligai Thoppu, Ambur -635802. Ph:04174240330