ICMAI
भारतीय लागत लेखाकार संस्थान
THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA
Statutory Body under an Act of Parliament
(Under the Jurisdiction of Ministry of Corporate Affairs)
SOUTHERN INDIA REGIONAL COUNCIL

"CMA Bhawan", No: 4, Montieth Lane,
Egmore, Chennai - 600 008
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TENDER NOTICE

DATE: 05.10.2026

RECONSTRUCTION WORKS OF STAFF TOILET AT GROUND FLOOR – SIRC PREMISES

The Southern India Regional Council (SIRC) of **The Institute of Cost Accountants of India** invites sealed quotations from reputed and experienced contractors/agencies for undertaking the **reconstruction works of the Staff Toilet at the Ground Floor of CMA Bhawan, No. 4, Montieth Lane, Egmore, Chennai – 600 008**.

1. Scope of Work

The proposed reconstruction works broadly comprise the following:

Sl. No.	Description of Work	Approx. Quantity/Area
1	**Removal and Disposal of Debris** – Dismantling of existing damaged structures, removal of old tiles, sanitary fittings and disposal of construction debris.	As per site requirement
2	**Replastering of Walls** – Replastering of existing walls wherever required, including surface preparation and finishing.	As per site measurement
3	**Partition Construction** – Construction of new brickwork partitions, including necessary masonry, plastering and finishing.	As per site measurement
4	**Plumbing Works** – Providing and laying new water supply and waste drainage pipelines, including necessary connections and fittings.	As per site requirement
5	**Floor and Wall Tiling** – Supply and fixing of suitable quality floor and wall tiles, including necessary surface preparation and finishing.	As per site measurement
6	**Wash Counter** – Providing and fixing a wash counter with suitable wash basin, fittings and necessary plumbing connections.	1 Nos
7	**Sanitary Fittings** – Supply and installation of Parryware EWC (European Water Closet), urinals and all necessary sanitary fittings and accessories.	EWC 1Nos & Urinals 1Nos

8	**PVC Door** – Supply and fixing of PVC door with necessary frame, hinges, handles and accessories.	1Nos
9	**Toilet Door** – Supply and fixing of toilet door with suitable frame, fittings and accessories.	1Nos
10	**False Ceiling** – Providing and fixing suitable false ceiling with necessary framework and finishing.	As per site measurement
11	**Painting Works** – Putty, surface preparation and painting of walls and ceiling with suitable quality paint.	As per site measurement
12	**Electrical and Lighting Works** – Providing and fixing necessary electrical wiring, switches, lighting fixtures and other electrical accessories.	As per site requirement

Approximate Toilet Dimension: 5 ft × 10 ft (50 Sq. Ft.)

The work shall include all necessary materials, labour, dismantling, debris removal, civil works, brickwork, plastering, plumbing, sanitary fittings, tiling, false ceiling, painting, electrical and lighting installations and all allied works required for the satisfactory completion of the reconstruction.

All materials, sanitary fittings and accessories shall be of good quality and subject to the approval of SIRC before installation.

2. Submission of Quotations

Interested contractors/agencies may submit their **item-wise detailed quotation**, clearly indicating:

- Cost of materials and labour.
- Applicable GST and other taxes, if any.
- Details of materials, brands and specifications proposed to be used.
- Time required for completion.
- Warranty/defect liability period.
- Payment terms.
- Validity of quotation.
- Any other terms and conditions.

3. Site Inspection

Interested parties may inspect the existing Staff Toilet at the Ground Floor and assess the existing conditions, dimensions and requirements before submitting their quotation.

4. Last Date for Submission

The sealed quotation should reach the following address **on or before 26th October 2026**:

The Chairman
Southern India Regional Council, The Institute of Cost Accountants of India
CMA Bhawan, No. 4, Montieth Lane, Egmore, Chennai – 600 008.

5. Important Instructions

1. The quotation shall be submitted in a sealed cover superscribed **"QUOTATION FOR RECONSTRUCTION OF STAFF TOILET AT GROUND FLOOR – SIRC"**.
2. The Institute reserves the right to accept or reject any quotation, wholly or partly, without assigning any reason.
3. The lowest quotation need not necessarily be accepted.
4. The selected agency shall execute the work as per the specifications, approved materials and quality requirements stipulated by SIRC.
5. The contractor shall ensure proper safety measures during the execution of the work and maintain cleanliness in the premises.
6. Any damage caused to the existing building, fittings or infrastructure during the execution of the work shall be rectified by the contractor at their own cost.
7. Any clarification regarding the scope of work may be obtained from the SIRC office during working hours.

The Institute is not bound to accept the lowest quotation and reserves the right to accept or reject any or all quotations without assigning any reason thereof.

P. Balamurugan
Dy. Director