ICMAI
भारतीय लागत लेखाकार संस्थान
THE INSTITUTE OF
COST ACCOUNTANTS OF INDIA
Statutory Body under an Act of Parliament
(Under the Jurisdiction of Ministry of Corporate Affairs)
SOUTHERN INDIA REGIONAL COUNCIL

"CMA Bhawan", No: 4, Montieth Lane,
Egmore, Chennai - 600 008
Tel : 044-2855 4443 / 2855 4326
Email Id: sirc@icmai.in
www.icmai.in/ www.sircoficmai.in

TENDER NOTICE

DATE: 28.10.2026

SUB: RECONSTRUCTION WORKS OF LADIES TOILET AT GROUND FLOOR – SIRC PREMISES

The Southern India Regional Council (SIRC) of The Institute of Cost Accountants of India invites sealed quotations from reputed and experienced contractors/agencies for undertaking the reconstruction works of the Ladies Toilet at the Ground Floor of CMA Bhawan, No. 4, Montieth Lane, Egmore, Chennai – 600 008.

1. Scope of Work

The proposed reconstruction works broadly comprise the following:

Sl. No.	Description of Work
1	Removal and Disposal of Debris – Dismantling of existing damaged structures, removal of old tiles and sanitary fittings, and disposal of construction debris.
2	Replastering of Walls – Replastering of existing walls wherever required, including surface preparation and finishing.
3	Partition Construction – Construction of new brickwork partitions, including necessary masonry, plastering and finishing.
4	Plumbing Works – Providing and laying new water supply and waste drainage pipelines, including necessary connections and fittings.
5	Floor and Wall Tiling – Supply and fixing of suitable-quality floor and wall tiles, including necessary surface preparation and finishing.
6	Wash Counter – Providing and fixing a wash counter with a suitable wash basin, fittings and necessary plumbing connections.
7	Sanitary Fittings – Supply and installation of 3 Nos. Parryware EWC (European Water Closets) and all necessary sanitary fittings and accessories.
8	PVC Doors – Supply and fixing of 3 Nos. PVC doors with necessary frames, hinges, handles and accessories.

9	Toilet Door – Supply and fixing of a toilet door with a suitable frame, fittings and accessories.
10	False Ceiling – Providing and fixing a suitable false ceiling with the necessary framework and finishing.
11	Painting Works – Putty application, surface preparation and painting of walls and ceiling with suitable-quality paint.
12	Electrical and Lighting Works – Providing and fixing necessary electrical wiring, switches, lighting fixtures and other electrical accessories.

Approximate Dimensions of the Ladies Toilet: 10 ft. × 10 ft. (100 Sq. Ft.)

The work shall include all necessary materials, labour, dismantling, debris removal, civil works, brickwork, plastering, plumbing, sanitary fittings, tiling, false ceiling, painting, electrical and lighting installations and all allied works required for the satisfactory completion of the reconstruction.

All materials, sanitary fittings and accessories shall be of good quality and subject to the approval of SIRC before installation.

2. Submission of Quotations

Interested contractors/agencies may submit their item-wise detailed quotations, clearly indicating:

- Cost of materials and labour.
- Applicable GST and other taxes, if any.
- Details of materials, brands and specifications proposed to be used.
- Time required for completion.
- Warranty/defect liability period.
- Payment terms.
- Validity of quotation.
- Any other terms and conditions.

3. Site Inspection

Interested parties may inspect the existing Ladies Toilet at the Ground Floor and assess the existing conditions, dimensions and requirements before submitting their quotations.

4. Last Date for Submission

The sealed quotation should reach the following address on or before **17th November 2026.**

The Chairman
Southern India Regional Council,
The Institute of Cost Accountants of India,
CMA Bhawan, No. 4, Montieth Lane,
Egmore, Chennai – 600 008.

5. Important Instructions

1. The quotation shall be submitted in a sealed cover superscribed **"QUOTATION FOR RECONSTRUCTION OF LADIES TOILET AT GROUND FLOOR – SIRC".**
2. The Institute reserves the right to accept or reject any quotation, wholly or partly, without assigning any reason.
3. The lowest quotation need not necessarily be accepted.
4. The selected agency shall execute the work as per the specifications, approved materials and quality requirements stipulated by SIRC.
5. The contractor shall ensure proper safety measures during the execution of the work and maintain cleanliness in the premises.
6. Any damage caused to the existing building, fittings or infrastructure during the execution of the work shall be rectified by the contractor at their own cost.
7. Any clarification regarding the scope of work may be obtained from the SIRC office during working hours.

The Institute is not bound to accept the lowest quotation and reserves the right to accept or reject any or all quotations without assigning any reason thereof.

P. Balamurugan
Dy. Director